

NOTICE OF PROCUREMENT
Printers for the Supreme Court System

Project Title: Ministry of ICT
Source of Funding: Government of Grenada
Project Number: MIC2782019
Contract Ref: 0115508/GOODS/2019/27B of 2019
Contract Title: Procurement of Equipment for Ministry of ICT – Third Quarter of 2019
Deadline for Response: 05 Sept 2019

Dear Supplier,

1. You are invited to submit your price quotation(s) for the supply of the following items by lots:

Item No	Device Description	Quantity
1	Printer	5

Information on technical specifications and required quantities are attached.

2. You may quote for the item under this Invitation. Price quotations will be evaluated by item and the Contract awarded to the Firm offering the lowest evaluated price per item that matches or exceed the required specifications. **Prices must include all costs to be delivered to the Ministry of National Security, Home Affairs, Public Administration & ICT, Sir Eric Gairy Botanical Gardens, St. George's, Grenada.**

3. Your quotation shall consist of:
- A filled Invitation **to Quote** form as attached.
 - Terms and Condition of Supply from your company.
 - Technical Specifications for offer must be detailed per item in the table provided.
 - Your company's quotation on a letter head.
 - Any other relevant statement.
 - You can bid on any of the lot separately, evaluation will be based on lots and contract will be awarded per lot.

Your price quotation in the form attached may be submitted by sealed enveloped on or before deadline, to the following address:

**The Ministry of ICT,
Ministry of National Security, Home Affairs, Public Administration & ICT
6th Floor
Ministerial Complex
Botanical Gardens
St. George
Tel: (473) 442 2265**

Specifications of Items

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
5	<p><u>Printers</u></p> <ul style="list-style-type: none"> • Black Print Speed (max. ppm): 42 • Consumable Type: Toner Cartridge and Drum • CPU (Processor) Speed (MHz):800 • Duplex Printing Standard: Yes, Automatic Duplexing • Print Resolution (max. dpi):1200 x 1200 dpi • Print Technology: B/W Laser • Printer Driver Compatibility: Windows, Linux • Standard Interface(s) Ethernet, Hi-Speed USB 2.0 • Maximum Monthly Duty Cycle: 50,000 pages • Recommended Monthly Print Volume: Up to 3,500 pages • Standard Memory (MB):256 • Toner Save Mode: Yes • Media Type: Plain, Envelopes (up to 10), Bond, Envelopes, Labels, Recycled Paper, Colored Paper, Letterhead. • Multi-purpose Tray Capacity‡ (sheets): 50 • Output Paper Capacity (sheets):150 • Paper Handling Size - Multi-Purpose Tray: Letter, Envelope, Custom Sizes (3.0-8.5" (w), 5.0-14" (l)), Legal, Executive, A4, A5, A6. 		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
	<ul style="list-style-type: none"> • Paper Handling Size - Paper Tray: Letter, Legal, Executive, A4, A5, A6 • ENERGY STAR® Certified: Yes • Power Consumption - Power Off/Deep Sleep/Sleep/Ready/Printing:0.03W / 1.3W / 6.7W / 32W / 620W. • Power Source: AC 120V 50/60Hz. • Warranty: 1 Year Limited. • Supplied with 1 High Yield Toner. <p>Similar to the HP Laser Jet Pro MFP M22FDW</p>		
1	<p><u>Color Laser Printers</u></p> <ul style="list-style-type: none"> • Black Print Speed (max. ppm): 33 • Borderless Printing: No • Color Print Speed (max. ppm): 33 • Consumable Type:4 Toner Cartridges and Drum • CPU (Processor) Speed (MHz): 800 • Duplex Printing Standard: Yes • First Page Out Time‡ (max. sec.):15 (Black) / 15 (Color) • Print Resolution (max. dpi): 2400 x 600 dpi class • Print Technology: Color Laser • Printer Driver Compatibility: Windows, macOS®, Linux • Duplex Printing Capability: Yes • Media Type: Plain, Glossy Paper ‡, Envelopes (up to 10), Bond, Labels, Recycled Paper, Colored Paper, Letterhead • Multi-purpose Tray Capacity‡ (sheets):50 • Output Paper Capacity (sheets): 150 		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
	<ul style="list-style-type: none"> • Paper Handling Size - Manual Feed: Letter, Envelope, Custom Sizes (3.0-8.5" (w), 5.0-14" (l)), Legal, Executive, A4, A5, A6 • Paper Handling Size - Multi-Purpose Tray: Letter, Envelope, Custom Sizes (3.0-8.5" (w), 5.0-14" (l)), Legal, Executive, A4, A5, A6 • Paper Handling Size - Paper Tray: Letter, Legal, Executive, A4, A5, A6 • Recommended Paper Brands: Avery Laser Label #5160, Hammermill Laser Paper 24 lb., NewPage Futura Laser Glossy 80 lb. Text/32 lb. Bond, Xerox 4200DP 20 lb. • Sheet Weight - Multi-Purpose Tray (Min/Max):16-43 lbs. (bond) • Sheet Weight - Paper Tray (Min/Max):16-28 lbs. (bond) • Standard Paper Input Capacity‡ (sheets):750 • Standard Interface(s): Wireless 802.11 b/g/n, Gigabit Ethernet, Hi-Speed USB 2.0 • Standard Network Features: Printing, Corporate Address Book • LCD Display:2.7" Color Touchscreen • Maximum Monthly Duty Cycle‡:60,000 pages • Recommended Monthly Print Volume‡: Up to 4,000 pages • Standard Memory (MB):512 • Toner Save Mode: Yes • Power Source: AC 120V 50/60Hz • Warranty:1 Year Limited • Supply with 1 set of high yield toners. 		

Total Offer: (Please state the total offer for the items below):

Name of Supplier:

Total Offer: EC \$

Signature and/or Stamp of Bidder:

A handwritten signature in black ink, appearing to be "K. M. M. M.", written over a faint dotted line.

Signature:

Email: