

**NOTICE OF PROCUREMENT**  
**Digital Audio Equipment for the Court System**

**Project Title:** Ministry of ICT  
**Source of Funding:** Government of Grenada  
**Project Number:** MIC2782019  
**Contract Ref:** 0115508/GOODS/2019/27A of 2019  
**Contract Title:** Procurement of Equipment for Ministry of ICT – Third Quarter of 2019  
**Deadline for Response:** 10 Sept 2019

Dear Supplier,

1. You are invited to submit your price quotation(s) for the supply of the following items by lots:

<b>Item No</b>	<b>Device Description</b>	<b>Quantity</b>
<b>1</b>	USB Audio Mixers	<b>3</b>
<b>2</b>	Handheld Recorder	<b>1</b>
<b>3</b>	Microphones with 1/4 XLR Cables	<b>30</b>
<b>4</b>	Small Amplified Speakers with 1/4" & XLR female adaptors	<b>4</b>
<b>5</b>	50 feet HDMI Cables	<b>3</b>

Information on technical specifications and required quantities are attached.

2. You may quote for the item under this Invitation. Price quotations will be evaluated by item and the Contract awarded to the Firm offering the lowest evaluated price per item that matches or exceed the required specifications. **Prices must include all costs to be delivered to the Ministry of National Security, Home Affairs, Public Administration & ICT, Sir Eric Gairy Botanical Gardens, St. George's, Grenada.**

3. Your quotation shall consist of:
- A filled Invitation **to Quote** form as attached.
  - Terms and Condition of Supply from your company.
  - Technical Specifications for offer must be detailed per item in the table provided.
  - Your company's quotation on a letter head.
  - Any other relevant statement.
  - You can bid on any of the lot separately, evaluation will be based on lots and contract will be awarded per lot.

Your price quotation in the form attached may be submitted by sealed enveloped on or before deadline, to the following address:

**The Ministry of ICT,  
Ministry of National Security, Home Affairs, Public Administration & ICT  
6<sup>th</sup> Floor  
Ministerial Complex  
Botanical Gardens  
St. George  
Tel: (473) 442 2265**

### Specifications of Items

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
4	<p><b>Audio Mixer</b></p> <ul style="list-style-type: none"> <li>• Allowing you to record up to 16 channels simultaneously in up to 24-bit/96 kHz resolution.</li> <li>• features 8 XLR microphone inputs with their Ultra-HDDA preamps and 8 TRS line level inputs, 2 of which can be switched to instrument level for DI recording.</li> <li>• A DSP mixer allows you to route any signal to any output and gives you a 4-band EQ and compression for each channel, allowing you to tweak a monitor or headphone mix.</li> </ul> <p><b>Must be able to support Liberty Audio Recording – which is recommended to be Tascam 16X08</b></p>		
1	<p><b>Hand Held Recorders</b></p> <ul style="list-style-type: none"> <li>• Type: 4-Channel stand alone courtroom recorder</li> <li>• Output: RCA and Digital for PA systems</li> <li>• Power: (4) AA Batteries, Power cord (included)</li> <li>• Memory Card Type: SD, SDHC</li> <li>• Records 22 hours on a 32GB SDHC memory card, 4 separate channels</li> </ul>		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
	<p>simultaneously. Judge, witness, district attorney and defense attorney</p> <ul style="list-style-type: none"> <li>• Monitor each channel separately or all 4 channels simultaneously through the headphones</li> <li>• Records Standard .Wav files - can be played back on the unit itself or on a computer using Windows Media Player or the T147 4 Channel Transcription Kit</li> <li>•</li> </ul> <p><b>Similar to the Martel DM246</b></p>		
30	<p><b>Microphones</b></p> <ul style="list-style-type: none"> <li>• Omni Directional Condenser Mic</li> <li>• Surface Mounted</li> <li>• 3 Pin interface to mini XLR</li> <li>• Length of cable 20 to 25 feet.</li> </ul> <p><b>Can be similar to the Samson Cardioid Condenser.</b></p> <ul style="list-style-type: none"> <li>• The surface mount CM11B has an Omni-directional pickup pattern that captures sound in a 180-degree pattern. A perfect application would be to place a CM11B microphone in the center of a board room or conference table to pick up everyone in the meeting.</li> </ul>		

**Total Offer: (Please state the total offer for the items below):**

**Name of Supplier: .....**

**Total Offer: EC \$ .....**

**Signature and/or Stamp of Bidder: .....**

A handwritten signature in black ink, appearing to read "Delaney", with a circular stamp or mark to its left.