

# NOTICE OF PROCUREMENT

## Laptops for Parliament

**Project Title:** Ministry of ICT  
**Source of Funding:** Government of Grenada  
**Project Number:** MinICT01119  
**Contract Ref:** 0115508/GOODS/2019/01  
**Contract Title:** Procurement of Equipment for Ministry of ICT – Second Quarter - 2019  
**Deadline for Response:** 16 September 2019  
**Bid Opening Date:** 17<sup>th</sup> September 2019  
**Contact/Clarity/Query:** [info@gov.gd](mailto:info@gov.gd)

Dear Supplier,

1. You are invited to submit your price quotation(s) for the supply of the following items by lots:

	<b>Description</b>	<b>Quantity</b>
1.	Laptops (Lot 1)	35

Information on technical specifications and required quantities are attached.

2. You may quote for the item under this Invitation. Price quotations will be evaluated by item and the Contract awarded to the Firm offering the lowest evaluated price per item that matches or exceeds the required specifications. **Prices must include all costs to be delivered to the Ministry of National Security, Home Affairs, Public Administration & ICT, Sir Eric Gairy Botanical Gardens, St. George's, Grenada.**
3. Your quotation shall consist of:
- A filled **Invitation to Quote** form as attached.

- Terms and Condition of Supply from your company.
- Technical Specifications for offer must be detailed per item in the table provided.
- Your company's quotation on a letter head.
- Any other relevant statement.

Your price quotation in the form attached may be submitted by sealed enveloped on or before deadline, to the following address:

**The Ministry of ICT,  
Ministry of National Security, Home Affairs, Public Administration & ICT  
6<sup>th</sup> Floor  
Ministerial Complex  
Botanical Gardens  
St. George  
Tel: (473) 442 2265  
[ps@ict.gov.gd](mailto:ps@ict.gov.gd)  
[info@gov.gd](mailto:info@gov.gd)**



### Specifications of Items

Amount	Item Description	Bidders Specification / Offer	Price Offer (EC)
35	<p><b>Budgeted Laptops with pen-based technology for easy hand writing markup.</b></p> <ul style="list-style-type: none"> <li>• Dual-core Intel /i3 or AMD 7<sup>th</sup> Gen, speed 2.0GHz</li> <li>• 4GB RAM</li> <li>• 128 SSD or higher</li> <li>• Integrated Web Cam and Mic</li> <li>• Windows 10 Home or higher</li> <li>• USB 3.0</li> <li>• Form factors: Laptop, Tent modes (mandated)</li> <li>• Reference model for supplier</li> <li>• Form factor: Slim. Light and Secure</li> <li>• Wifi: Yes</li> <li>• Touch: Yes</li> <li>• Pen: Yes (Rechargeable Active Stylus)</li> <li>• To be supplied with a touch pen and carrying case.</li> <li>• Supplied with active stylus pen or similar pen-based technology with recharge type batteries.</li> <li>• 1-year hardware replacement warranty</li> </ul> <p><b>Can be like Acer Spin 3 with Rechargeable Active Stylus.</b></p> <p><b>Supplier must be able to have replacement machine of similar type available within 24 hours.</b></p>		
1	<p>Clickshare system - With ClickShare CSE-200+ and 6 USB buttons and tray</p>		

<b>Amount</b>	<b>Item Description</b>	<b>Bidders Specification / Offer</b>	<b>Price Offer (EC)</b>
	holder.		

**Total Offer: (Please state the total offer for the items below):**

**Name of Supplier: .....**

**Total Offer: EC \$ .....**

**Signature and/or Stamp of Bidder: .....**