

Eastern Caribbean Energy Regulatory Authority

Request for Statement of Capability

Position:) Technical Officer - Energy Services & Performance Monitoring (Engineering

Functional Relationships:

The Technical Officer – Energy Services & Performance Monitoring (Engineering) will be responsible for developing technical and performance standards for public utilities, monitoring performance against standards, and related studies to support the Commission in fulfilment of its duties.

The position reports directly to:	CEO
The position reports indirectly to:	Commission (comprised of Chairperson of the Commission and Commissioners appointed by the Minister)
Positions reporting directly to the Analyst Energy Services & Performance Monitoring (Engineering):	NA
External Contacts include:	Officials of regulated utilities; Consultants

Qualification Requirements:

Education: Bachelor's degree in Engineering (although candidates with an alternative qualification but exceptional experience would also be considered).

Experience: Minimum 5 years in positions involving management and supervision of activities related to either the electricity industry or other similar industry.

Duties and Responsibilities:

- Support the CEO in all day to day activities
- Gathering and processing of relevant data/statistics/information for the Commission as may be necessary for the roles and functions of the Commission and to support the conclusions, recommendations and decisions of the Commission
- Formulate or recommend the Performance Standards for Utilities for approval by the Commission
- Provide recommendation to the Commission on approvals for power purchase agreements between Independent Power Producers and utilities
- Conducting comparative studies /analysis of various rates, sensitivity analysis etc.
- Review sustainability and expansion plans submitted by the utilities including the outputs from load studies, demand forecasts as required for utilities' system and financial planning and provide necessary inputs to the CEO regarding the same

- Develop systems and procedures within the Commission to enforce the standards with respect to quality, continuity, and reliability of service by licensees
- Provide inputs to the CEO on consumer complaint matters pertaining to engineering and tariff aspects of utility.
- Support the Commission in preparing Approach papers, position papers, response to Policies that may serve towards formulating the Advice to the Minister on behalf of the Commission
- Study emergent engineering practices which would contribute to improvements in service standards and operational efficiency, advising the CEO on potential changes to the Performance Standards for Utilities.
- Conducting regular instructional training for the staff
- Formulating public awareness campaigns and implementing them after approval from the Commission.
- Regular interaction with consumers to increase awareness about the sector, roles, responsibilities and functioning of the Commission and removing misconceptions, if any.
- Analyse and investigate disputes between licensees and between licensees and permit holders to ascertain their respective concerns and provide efficacious solutions, wherever possible
- Communicate with the utility service providers, and consumers to address possible solution
- Develop and implement consumer complaint redressal mechanisms based on the functions and with necessary approval from the Commission
- Develop protocols for managing public hearings, consumer advocacy and the dissemination of information on sector performance
- Performs other related functions that may be assigned from time to time.

Interested persons should submit their Statement of Capability marked

“Technical Officer- Energy Services & Performance Monitoring (Engineering) - PURC

and addressed to:

***The Project Co-ordinator
Project Co-ordination Unit
GCNA Building, Kirani James Boulevard
ST. GEORGE’S***

Email: jenlaki@gmail.com ; pcugrenada@gmail.com

The deadline for the submission of Statement of Capability is June 22, 2018

Eastern Caribbean Energy Regulatory Authority

Request for Statement of Capability

Position: Technical Officer - Regulatory Economics, Research, Tariff

Functional Relationships:

The Technical Officer - Regulatory Economics, Financial Monitoring, and Tariff Specialist) will be responsible for guiding the formulation of equitable tariff policies, technical and performance standards for public utilities, and related studies to support the Commission in fulfilment of its duties.

The position reports directly to:	CEO
The position reports indirectly to:	Commission (comprised of Chairperson of the Commission and Commissioners appointed by the Minister)
Positions reporting directly to the Specialist (Regulatory Economics, Research and Tariff):	NA
External Contacts include:	Officials of regulated utilities; Consultants; Consumers and Consumer Representatives;

Qualification Requirements:

Education: Bachelor's degree in Economics / Accountancy / Law (although candidates with an alternative qualification but exceptional experience would also be considered).

Experience: 10 years in a position involving management and research in the power industry. Experience in regulatory economics and public utilities tariff is preferred.

Duties and Responsibilities:

- Support the CEO in day to day activities
- Determining, establishing and enforcing appropriate/applicable methodologies for setting rates in the electricity industry including the formulation and evaluation of cost adjustments
- Gathering and processing of relevant data/statistics/information for the Commission as may be necessary for the roles and functions of the Commission and to support the conclusions, recommendations and decisions of the Commission
- Perform financial and economic analysis regarding electric rates and tariffs, rates for captive customers with support from relevant officers
- Make searches, analyse data, research literature and other sources of information and develop databases on specific competition and efficiency related issues as required.
- Verify and validate data and assumptions and ascertain accuracy of conclusions of studies and analyses presented to the Commission

- Conduct complex and specialized tariff studies including cost-of-service, rate of return on investment, and tariff structure equity.
- Review reports as may be directed by the Commission
- Recommend appropriate action(s) for cases, reports, and queries brought before the Commission
- Support the Commission in license application and sustainability program approvals processes
- Ensure that tariff determination policies are consistent with sound business, financial, and economic principles and follows the Commission's directions
- Analyse proposed tariff changes by a Utility and make a recommendation to the CEO to ensure a favourable financial position for all utilities and at the same time ensuring the interest of the consumers is not compromised
- Assist in the preparation of written techno-commercial reports and PURC reports on tariff system changes for all utilities.
- Provide research and develop alternative recommendations on subjects related to the energy industry. Assist in planning and conducting cost-effective studies of innovative tariff systems such as time-of-day rates, interruptible rates, seasonal rates, and demand rates.
- Perform other related functions that may be assigned from time to time.

Interested persons should submit their Statement of Capability marked

“Technical Officer – Regulatory Economics, Research, Tariff – PURC”

and addressed to:

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