

REQUEST FOR EXPRESSIONS OF INTEREST

**SAINT LUCIA
OECS REGIONAL TOURISM COMPETITIVENESS PROJECT
IDA Credit #6000-LC**

Assignment Title: Consultancy to Support the Modernisation of the Land Registry

Reference No. SLU-RTCP-CS-CQS-MLR-01-17

Saint Lucia has received financing from the World Bank towards the cost of the OECS Regional Tourism Competitiveness Project (ORTCP) and intends to apply part of the proceeds for a Consultancy to Support the Modernisation of the Land Registry.

The consulting services (“the Services”) include analysing the existing processes and requirements, producing a detailed plan and recommendations to modernize the Land Registry and land administration in Saint Lucia, with a view to improving the efficiency and enhancing transparency and accountability in the land administration process. This consultancy will also build on the digitization work started by the Department of Physical Planning and enable Saint Lucia to adopt a digitalized, secured, and searchable land information database, which will add value to the operations of the land registry by: 1) improving ease of access to, protection of, and faster verification of documents; and 2) reducing the time needed to register documents in the Registry, thereby considerably decreasing the duration of the various Land Registration processes. The assignment will also include the aspect related to the interoperability and secure data exchange between Registry of Companies, Inland Revenue Department, National Insurance Corporation, Registry of the High Courts, and other stakeholders. The duration of the assignment is five (5) man months over a period of three (3) calendar months. *(The Terms of Reference may be obtained on the website of the Department of Finance: www.finance.gov.lc and www.govt.lc/consultancy).*

The Department of Economic Development, Transport and Civil Aviation now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (brochures, description of similar assignments, experience in similar conditions, availability appropriate skills among staff, (please note that the individual experts’ bio data is not required.)

The shortlisting criteria are:

1. At least ten (10) years’ experience in enhancing, and automating or re-engineering business processes. *(40 points)*
2. At least two (2) successfully completed contracts during the past five (5) years which involved the modernization of a Land Registry or similar agency. *(60 points)*

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers dated January 2011 Revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

The associations should clearly indicate the form of the association (Joint-venture or sub-consultancy; member in charge; other member/s and or sub-consultants). Joint ventures shall submit letters of intent indicating their intent to form a joint venture if awarded the contract and shall provide the above-mentioned information for each member of the joint venture.

A Consultant will be selected in accordance with Selection Based on the Consultants' Qualifications (CQS) method set out in the World Bank *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers dated January 2011 Revised July 2014* ("Consultant Guidelines").

Further information can be obtained at the address below during office hours 8:00 a.m. - 4:00 p.m. (0800 to 1600 hours).

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **May 29, 2018**.

Project Coordination Unit

Department of Economic Development, Transport and Civil Aviation

Attn: Project Coordinator

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