

## **INVITATION TO QUOTE (ITQ)**

**Source of Funding: Regional Disaster Vulnerability Reduction Project**

**Contract Ref: GD-PCU-GRENADA-82988-CW-RFB**

**Date of Issue of Invitation: 28<sup>th</sup> March 2019**

1. The **Government of Grenada** (hereinafter "*The Employer*") hereby invites you to submit a quotation for the following works:

### **Construction of Forestry Nursery At Black Forest, Grand Etang**

2. To assist you in the preparation of your priced quotation we enclose the necessary specifications, bill of quantities and drawings, form for submitting the quotation and a draft contract form.

The Priced Quotation with the Form of Quotation shall be submitted by hand in a sealed envelope at the following address:

**The Chairman  
Public Procurement Board  
Ministry of Finance  
The Carenage  
St. George's**

**No later than:**

**Date: Thursday 18<sup>th</sup> April 2019**

**Time: 2:45pm**

The sealed envelope must also be marked:

**Quotation for Construction of Forestry Nursery.**

3. You must have experience as a prime contractor in the construction of at least one work of the nature and complexity equivalent to the works included in this Invitation, over the last three years and provide evidence of financial resources to successfully complete the works. **A copy of your Company's Registration Certificate and Tax Compliance Certificate should also be submitted with your priced quotation.**

4. Each bidder shall submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract. In the case of a Joint Venture the lead partner should demonstrate work experience under paragraph 3 above. Financial resources of all the partners in the joint venture will be combined to determine adequacy of resources.

5. In evaluating the quotations, the Employer will determine for each proposal the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

- (a) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- (b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- (c) If a Bidder refuses to accept the correction, his quotation will be rejected.

6. Your quotation shall be valid for a period of ninety (90) days from the deadline for submission of the quotation.

7. Your quotation in English Language shall be for the whole works and based on the unit and total price indicated in the Bill of Quantities for a fixed unit rate contract. Currency of quoted prices and payment shall be Eastern Caribbean Currency (EC\$). **The quotation shall include all duties, local taxes, customs and other levies payable by the contractor in accordance with the local laws.**

8. The Employer will award the contract to the Bidder whose quotation has been determined to be substantially responsive to this invitation to quote and who has offered the lowest evaluated price quotation and is qualified to do the work.

9. The contract will be governed by the terms and conditions of the attached Contract.

## 10. **Inspections and Audits**

10.1 The Contractor shall carry out all instructions of the Project Manager which comply with the applicable laws where the Site is located.

10.2 The Contractor shall permit, and shall cause its Sub-Contractor to permit, the Bank and/or persons or auditors appointed by the Bank to inspect and/or audit its accounts and records and other documents relating to the submission of the Quotation to provide the Services and performance of the Contract. Any failure to comply with this obligation may constitute a prohibited practice subject to contract termination and/or the imposition of sanctions by the Bank (including without limitations determination of ineligibility) in accordance with prevailing Bank's sanctions procedures.

## 11. **Fraud and Corruption**

11.1 It is the Bank's policy to require that Borrowers (including beneficiaries of Bank loans), bidders, suppliers, contractors and their agents (whether declared or not), sub-contractors,

sub-consultants, service providers or suppliers, and any personnel thereof, observe the highest standard of ethics during the procurement and execution of Bank-financed contracts. In pursuance of this policy, the Bank:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
  - (i) “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;;
  - (ii) “fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
  - (iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
  - (iv) “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
  - (v) “obstructive practice” is
    - (aa) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
    - (bb) acts intended to materially impede the exercise of the Bank’s inspection and audit rights provided for under paragraph 1.16(e) below.
- (b) will reject a proposal for award if it determines that the bidder recommended for award, or any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
- (c) will declare mis-procurement and cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement or the implementation of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;
- (d) will sanction a firm or individual, at any time, in accordance with the prevailing Bank’s sanctions procedures,

including by publicly declaring such firm or individual ineligible, either indefinitely or for a stated period of time: (i) to be awarded a Bank-financed contract; and (ii) to be a nominated;

- (e) will require that a clause be included in bidding documents and in contracts financed by a Bank loan, requiring bidders, suppliers and contractors, and their sub-contractors, agents, personnel, consultants, service providers, or suppliers, to permit the Bank to inspect all accounts, records, and other documents relating to the submission of bids and contract performance, and to have them audited by auditors appointed by the Bank.

12. Persons interested in submitting a Quote can collect a hardcopy at the following address:

**Central Procurement Unit  
Building 5, Ministry of Finance  
The Carenage  
Tel#: 473-440-2731**

**13. Pre-Bid Site Meeting**

13.1 All bidders are invited to attend a **Pre-Bid Site Meeting** at the site of the Works at **11:00am on Thursday 4<sup>th</sup> April 2019.**

The Site is located at:

The Forestry Nursery  
Black Forest  
Grand Etang.

*NOTE: There is a Sign at the foot of the entrance to the Nursery, It is located approximately 600yards (0.36 miles) from the Bridge at the end of Vendome.*