

**GOVERNMENT OF GRENADA**  
**REQUEST FOR QUOTATION**

**Project Title:** Digitization of Cabinet Office  
**Source of Funding:** Government of Grenada  
**Project Number:** 0013526  
**Contract Ref:** 0013526/GOODS/2018/01  
**Contract Title:** Supply of Equipment for Cabinet Office – Digitization Project - 2018  
**Deadline for Response:** 30<sup>th</sup> May 2018, 3:00 PM  
**Bid Opening Date:** 31<sup>th</sup> May, 2018  
**Post Date:** 14<sup>th</sup> May, 2018

Dear Supplier,

1. The Government of Grenada invites you to submit your price quotation(s) for the supply and delivery of the following items:

	<b>Description</b>	<b>Quantity</b>
1.	Laptop for Software Development	01
2.	File storage server	01
3.	Document Scanner	02
4.	Advance Document Scanner	01
5.	Video Conferencing hardware	01
6.	HDMI VGA connectors	25
7.	PDF software	01
8.	Toner and Probe Kit	01
9.	Backup drive and devices with backup software	01
10.	Computer system	01
11.	Tablet computers	04
12.	Software Security Dongles	03

The required quantities and technical specifications attached.

2. You may quote for all or some of the items under this Request. Quotations will be evaluated by item and a contract will be awarded to the supplier offering the lowest evaluated prices per item that matches or exceeds the required specifications. **Prices must be in EC dollars and must include all costs involved in delivering to the Office of Prime Minister, Botanical Gardens, St. George's, Grenada.**

3. Your quotation should consist of:

- A filled in **Invitation to Quote** form as attached.
- Your firm's Terms and Conditions for supplying and delivering items.
- Technical Specifications detailed per item in the table provided.
- The registered name and contact details of the firm supplying.

Your price quotation in the form attached must be submitted in a sealed envelope on or before 16<sup>th</sup> May 2018, 3:00 PM to the following address:

**Office of the Prime Minister  
6<sup>th</sup> Floor, Ministerial Complex  
Botanical Gardens  
St. George  
Tel: (473) 442 2265**

Name of Supplier: .....

**Specifications of Items**

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
1	<p><b>Laptop for Software Development:</b></p> <ul style="list-style-type: none"> <li>• Quad-core Intel Core i7-8550U processor</li> <li>• 12GB RAM</li> <li>• 256 SSD or higher</li> <li>• Backlit Keyboard</li> <li>• Supplied with Wireless Mouse</li> <li>• Integrated Web Cam and Mic</li> <li>• Windows 10 (Any Edition)</li> <li>• Supplied with External USB 1TB Drive</li> <li>• USB 3.0</li> <li>• Touchscreen (10 Point or better)</li> </ul>		
1	<p><b>File Storage Server:</b></p> <ul style="list-style-type: none"> <li>• <b>SPECIFICATIONS</b></li> <li><b>Model:</b> DELL PowerEdge R710 or equivalent</li> <li><b>Processors:</b> 2 x 2.80Ghz X5660 Hex Core</li> <li><b>Memory:</b> 16 x 8GB PC3-10600R</li> <li><b>Hard Drives:</b> 6 x 2TB x 7.2K SATA 3.5"</li> <li><b>Drive Bays:</b> 6 hotswap 3.5"</li> <li><b>Power Supplies:</b> 2 x DELL or equivalent 870W</li> <li><b>Number of Power Cords:</b> 2</li> <li><b>RAID Controller:</b> PERC H700</li> <li><b>Network Interface:</b> x Broadcom Gigabit Ethernet</li> <li><b>Video Card:</b> ATI Technologies Inc ES1000</li> <li><b>Optical Drive:</b> DVD-ROM Included</li> <li><b>Remote Access Controller:</b> Enterprise or equivalent remote access</li> <li><b>Front Bezel:</b> Must be included with lock and</li> </ul>		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
	keyset <b>Rapid Rails:</b> must be supplied <ul style="list-style-type: none"> <li>• <b>Operating System:</b> None</li> <li>• <b>Ownership Status:</b> Certified Reused</li> <li>• <b>USB Keyboard and mouse set.</b></li> </ul>		
2	<b>CZUR ET16 PLUS Scanner or equivalent</b> <ul style="list-style-type: none"> <li>• Type: Plenary scanner for book and bounded material scanning,</li> <li>• Media: Must accommodate A3 size</li> <li>• Operates with Windows or Mac</li> <li>• Allows Scanning by Foot Pedals</li> <li>• Software with OCR functionality for PDF</li> <li>• Allows Curve to be corrected post processing</li> <li>• Finger erasing post processing</li> </ul>		
1	<b>CZUR 3000 Pro Scanner or equivalent</b> <ul style="list-style-type: none"> <li>• Type: Plenary scanner for book and bounded material scanning,</li> <li>• Media: Must accommodate A3 size</li> <li>• Operates with Windows or Mac</li> <li>• Allows Scanning by Foot Pedals</li> <li>• Software with OCR functionality for PDF</li> <li>• Allows Curve to be corrected post processing</li> <li>• Finger erasing post processing</li> </ul>		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
1	<b>Video Conferencing Group meeting device</b> <ul style="list-style-type: none"> <li>• 360 DEGREE VIDEO &amp; AUDIO - The 360-degree lens allows the Owl to see in all directions at the same time while an 8</li> </ul>		

Amount	Item Description	Bidders Specification / Offer	Price Offer(EC)
	<p>microphone array ensure everyone within 12 feet can be heard.</p> <ul style="list-style-type: none"> <li>• AUTOMATIC SPEAKER FOCUS - The Owl automatically highlights up to 3 speakers at a time. Dynamically shifting from speaker to speaker as the conversation moves, it provides a unique, inclusive remote experience.</li> <li>• PLUG-N-PLAY - No software downloads necessary. Plug the Meeting Owl's USB 2.0 cable into your computer, and it works seamlessly with all major video conferencing platforms.</li> <li>• ALL-IN-ONE - Combined video &amp; audio simplifies your meeting room by reducing the number of devices needed.</li> <li>• IN THE BOX - Meeting Owl, 6 ft USB cable, 12 ft power supply, Quick Start Guide</li> </ul>		
25	<p><b>HDMI to VGA connectors</b></p> <ul style="list-style-type: none"> <li>• HDMI to VGA connectors for Desktop computers</li> </ul>		
1	<p><b>Software for PDF reading and Writing</b></p> <ul style="list-style-type: none"> <li>• PowerPDF Advance Software with Batch OCR Conversion.</li> <li>• Smart Draw 1 user licences.</li> </ul>		
1	<p><b>Toner and Probe Kit</b></p> <ul style="list-style-type: none"> <li>• For testing and tracing operation on network cables with RJ45 connection.</li> </ul>		

Amount	Item Description	Specification Offer	Price Offer(EC)
1	<b>Buffalo TeraStation or equivalent 5410DN Desktop 16 TB NAS Hard Drives Included</b> <ul style="list-style-type: none"> <li>• Network type 1GBPS connectivity over LAN</li> <li>• Storage up to 16TB with RAID configuration</li> <li>• Backup software for enterprise server</li> </ul>		
1	<b>All In One PC</b> <ul style="list-style-type: none"> <li>• Processor: i5</li> <li>• Memory: 8GB RAM</li> <li>• Display size: 23 inches</li> <li>• Camera /Mic: Yes</li> <li>• Wired Keyboard and Mouse</li> </ul>		
4	<b>Lenovo Yoga 8-inch or equivalent tablet with kick stand</b> <ul style="list-style-type: none"> <li>• Qualcomm 1.3GHz Processor,</li> <li>• 1 GB RAM,</li> <li>• 16 GB SSD,</li> <li>• Android 5.1 Lollipop or later</li> </ul>		
3	<b>Smart Dongle for security of software system</b> <ul style="list-style-type: none"> <li>• Be able to run application only when the dongle is inserted into the computer system.</li> <li>• For .NET applications</li> <li>• 512bits of encryption or higher</li> <li>• Easy to clone or access copies of dongles</li> </ul>		

**Total Offer: EC \$ .....**

**Signature and/or Stamp of Bidder: .....**