

PROCEDURES FOR THE GRANT OF DUTY FREE CONCESSIONS ON VEHICLES FOR AGRICULTURAL PURPOSES

1. Registered farmers to make an application on the prescribed Application Form (attached).
2. The area Extension Officer to visit the farm and verify the information supplied by the farmer and to complete the relevant section on the application form.
3. The Extension Officer's report to be verified by the District Supervisor and will complete the relevant section.
4. The completed form together with all supporting documents to be submitted to the office of the Chief Extension Officer who will ensure that it is correctly completed before submission to the Concession Committee for consideration.
5. That the concession be granted as follows:
 - 100% on 4X4 New Pick-ups and small trucks
 - Enclosed new vans (Similar to sales vans) for poultry farmers and flower growers.
 - 75% on used vehicles (as stated above) under five (5) years.
6. That the farmer must earn a gross income of at least \$20,000 per annum from his/her farm. This to be supported by statements from Commodity Boards, hotels, supermarkets, vendors, etc to which produce were sold.
7. That the farmer must own the lands or have a lease/rent agreement for a period of at least five (5) years.
8. The farmer must submit a bill head or an invoice from the firm/company/agent from which the vehicle would be purchased.
9. In the case of persons wishing to invest in agriculture on a large scale a copy of a project proposal and evidence of funding to implement the said project must be provided to support the application for the concession.
10. Farmer must be willing to appear before the committee for an interview to clarify information on the application.

MINISTRY OF AGRICULTURE APPLICATION FORM FOR DUTY & TAX CONCESSION ON ITEMS FOR AGRICULTURAL PURPOSE

NAME OF FARMER:-----

FULL TIME	PART TIME

REGISTRATION # :-----

AGE: -----

ADDRESS: -----

TEL NO: -----

LABOUR (NO. OF PERSONS EMPLOYED)

FULL TIME	PART TIME

TYPE OF VEHICLE/EQUIPMENT FOR WHICH CONCESSION IS BEING SOUGHT:

TYPE	USED	NEW	VALUE

DATE OF ANY PREVIOUS CONCESSIONS GRANTED ON VEHICLES/EQUIPMENT:

PRODUCTION AND SALES/ANNUM:

NAME OF CROP/LIVESTOCK OTHER ENTERPRISE	VOLUME	VALUE

FARM LANDS:

Parcel (s)	Location	Size	Tenure	If Rented Lease no of years	Cropping Pattern	Acreage

SIGNATURE OF FARMER:----- DATE: -----

TO BE COMPLETED BY THE MINISTRY OF AGRICULTURE

**NAME OF EXTENSION OFFICER
CARRYING OUT INVESTIGATION: -----**

DATE VISITED: -----

**COMMENTS ON OVERALL STATUS/
FINANCIAL SITUATION OF THE FARM:**

SIGNATURE: -----DATE: _____

COMMENTS BY DISTRICT SUPERVISOR:

SIGNATURE:----- DATE: _____