



ORGANISATION OF EASTERN CARIBBEAN STATES THE COMMISSION

CONSULTING SERVICES

COUNTRY:	Regional
NAME OF PROJECT:	Eastern Caribbean Energy Regulatory Authority Project
IDA CREDIT NO.:	4935-GD; 4936-LC
ASSIGNMENT TITLE:	Individual Consultant for the position of <u>Executive Director</u> of the <u>Eastern Caribbean Energy Regulators Agency</u>
PROJECT ID NUMBER:	P101414
BID REFERENCE:	ECERA-REOI-1/2016 (Re-advertisement)

REQUEST FOR EXPRESSIONS OF INTEREST

The Governments of Grenada and Saint Lucia (“Beneficiary Countries”) have received financing from the World Bank towards the cost of the Eastern Caribbean Energy Regulatory Authority (ECERA) Project, and intend to apply part of the proceeds for an *Individual Consultant for the position of Executive Director of the Eastern Caribbean Energy Regulators Agency*.

The consulting services (“the Services”) involve the administration of the Eastern Caribbean Energy Regulators’ Agency (ECERA), a new entity that will be established as a non-profit organisation under the Companies Act of Saint Lucia. This Consultancy will be implemented over a period of twenty-four (24) months or such other period as may be determined. The expected commencement date is January 2017 and completion date is December 2018. The Scope of Services includes:

- a) The day-to-day management of ECERA;
- b) Provision of technical advice to national regulatory authorities on regulatory matters concerning the electricity sector, including industry performance, tariff setting, benchmarking and private sector engagement; and
- c) Supporting the ECERA Board of Directors on all corporate governance matters.

The Terms of Reference (TOR) will be provided upon request sent to ecera@oeccs.org.

The Organization of Eastern Caribbean States (OECS) Commission, acting on behalf of the Beneficiary Countries, now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. A shortlist will be developed based on comparison of Consultants Curriculum Vitae using the following selection criteria:

- a) Advanced university degree (at least M.Sc. or equivalent) in the area of Engineering /Business Administration/ Economics / Utilities Regulation/ Finance / Accounting or other relevant post graduate qualifications – **15 points**.
- b) Bachelor’s degree in Electrical Engineering/ Economics/ Financing or any discipline relating to utility regulation – **10 points**.

- c) Minimum 20 years' experience in an electric utility or in a regulatory authority with at least 10 years in an executive position – **30 points**.
- d) Comprehensive knowledge of all regulatory activities related to the electricity industry – **25 points**.
- e) Experience in the execution, management and supervision of donor funded projects (preferably World Bank financed) - **10 points**.
- f) Experience in the OECS Electricity / Energy Sector – **10 points**.
- g) Experience in working and collaborating with governments – **10 points**.
- h) Analytical, communication, interpersonal, networking and leadership skills – **10 points**.
- i) Experience in corporate governance – **10 points**.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: ***Selection and Employment of Consultants by World Bank Borrowers, May 2004, Revised October 1, 2006 & May 1, 2010 ("Consultant Guidelines")***, setting forth the World Bank's policy on conflict of interest.

Selection of an Individual Consultant will be guided by the Part V of the World Bank's Guidelines: ***Selection and Employment of Consultants by World Bank Borrowers, May 2004, Revised October 1, 2006 & May 1, 2010 ("Consultant Guidelines")***.

Such rules provide for an Individual Consultant to be selected based on a comparison of the CVs of at least three shortlisted Consultants. Short-listed candidates will be interviewed to assess their suitability and competency. The top ranked consultant may be required to submit a Cost Proposal and Methodology / Action Plan which will form the basis for negotiations.

Expressions of interest must be delivered electronically by 4:00 pm (16:00 hours) Eastern Caribbean time on ***Tuesday October 25, 2016*** to the email address ecera@oecs.org. Please make the subject line of any email communication on this matter: ***"EOI – Executive Director, ECERA"***.

The OECS Commission and / Beneficiary Countries are not bound to accept any Expression of Interest received and may cancel this process at any time prior to the award of contract without liability. Interested candidates that do not comply with the requirements set out in this Invitation may be disqualified.

Further information can be obtained at the address below during office hours 9:00 am to 4:00 pm (09:00 to 16:00 hours) Eastern Caribbean time.

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