



GOVERNMENT OF GRENADA

GEOTHERMAL RESOURCE DEVELOPMENT PROJECT

CONSULTANT COMMUNITY LIAISON OFFICER

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of Grenada (GOG) has applied for financing under the Sustainable Energy Facility (SEF) for the Eastern Caribbean, funded inter alia, by the Caribbean Development Bank (CDB), Global Environment Facility (GEF), and the Inter-American Development Bank (IDB), and managed by the CDB, towards the cost of its Geothermal Resource Development Project. GOG intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOG and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOG shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Ministry of Finance and Energy, the Executing Agency, now wishes to procure consultancy services for a Community Liaison Officer (CLO) who will continuously engage with the communities surrounding the exploration drilling sites, to share information about the proposed drilling, respond to concerns and general build awareness about geothermal energy development at a national level. The Consultant will therefore work closely with the targeted communities, the relevant Government agencies, and the consultants conducting the Environmental and Social Impact Assessment, to achieve this.

The objective of the consultancy is to strengthen the capacity of the Energy Division of the Ministry of Finance and Energy to engage with and be responsive to communities impacted by the GE project in Grenada.

The CLO will report to the Project Coordinator Geothermal Energy (PC-GE), and will be responsible for, but not limited to, the following tasks and activities.

The CLO will be required to:

- (a) Produce gender responsive community profiles of the demographic, socio-cultural, economic, environmental and institutional situation (including possible physical cultural property, natural habitats and biodiversity conservation areas) of each community identified and targeted for geothermal development.
- (b) Develop a stakeholder engagement plan (SEP). The SEP is to be dynamic and should be updated periodically, as necessary and will ultimately form part of the Environmental and Social Impact Assessment for the drilling activity.
- (c) Promote constructive partnerships and communication between GOG and the communities on issues relating to project development, implementation and monitoring, with the key responsibility for implementing community engagement activities.
- (d) Contribute to stakeholder participation at all relevant levels, in accordance with the diverse needs of stakeholders (particularly women and young persons) through participatory assessments, institutional

mapping exercises; focus group discussions; community meetings and national consultations. Accurate record keeping of these engagements is required.

- (e) Produce timely feedback to GOG on relevant issues, opportunities and challenges identified by community members during project development, implementation and monitoring.
- (f) Produce timely feedback to the community members on project implementation and monitoring, including issues, challenges, implementation timelines and decisions made by the GOG in accordance with agreed protocols.
- (g) Establish and operationalise a Grievance Response Mechanism through participatory consultations among local communities, relevant stakeholders and GOG, identifying potential grievances or project risks and their mitigation actions.
- (h) Contribute to awareness of the community and workers' health and safety directly associated with the drilling project and targeted communities.

The duration of the assignment is expected to be for a period of twenty four months.

The Ministry of Finance and Energy now invites interested eligible individual consultants to submit Expressions of Interest (EOI) indicating qualifications and experience required to fulfil the role of: Community Liaison Officer (CLO), and provide the relevant consultancy services, per the Terms of Reference (**which can be also electronically accessed via: www.gov.gd, or www.finance.gd**)

The CLO will be stationed on a **full time basis, at the Energy Division of the Ministry of Finance and Energy, Financial Complex, The Carenage, St. George's, Grenada.**

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB and the IDB.

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments. All information must be submitted in English. Further information may be obtained from the first address below between 0800 and 1600 hours Monday to Friday.

Interested eligible candidates must provide information indicating that they are qualified to perform the services and are invited to submit their EOI which should consist of:

- (i) A signed Cover Letter that is no more than two pages (letter size) in length, and
- (ii) A Curriculum Vitae (CV): including employment records, description of similar assignments, experience in similar conditions, availability of appropriate skills, previous remunerations etc.

Deadline for submission of EOI, is **no later than 1600 hours (Grenada Time) July 28th 2017**, to the first address below, and copy sent simultaneously to CDB, at the second address below. An electronic version of EOI in PDF format, OR a hard copy version may be submitted. The submission should include the Consultant's name and address, and shall be clearly marked "**Expression of Interest – Consultant Community Liaison Officer**"

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. GOG reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

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