

**SAINT VINCENT AND THE GRENADINES REGIONAL AGRICULTURE  
COMPETITIVENESS PROJECT**  
*IDA Credit No: 6064-VC*  
**REQUEST FOR EXPRESSIONS OF INTEREST**  
**INDIVIDUAL CONSULTANT**  
**Project Coordinator**  
**Ref No.: SVGRACP-C-IC-6**

The **Government of Saint Vincent and the Grenadines** has received financing from the World Bank toward the cost of the **OECS Regional Agriculture Competitiveness Project** and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) is expected to provide leadership for the project management team and coordination for all project implementation activities to achieve successful outcomes in each of the project’s components, required initially for a period of 2 years. The Consultant will:

- Supervise the implementation of sub-grants according to the sub-grants manual throughout the project cycle
- Supervise various contracts and facilitate the work of consultants
- Prepare the project’s implementation and annual work plans and associated budgets
- Liaise with the PSIPMU on matters of financial management and procurement and safeguards to ensure adherence to the work plan and procurement plan for efficient and effective implementation of the project
- Update the project Operations Manual and sub-grants manual
- Supervise the day-to-day activities of the PIU, including the Agribusiness/M&E Consultant, and Administrative/Procurement Assistant to ensure effective project implementation performance
- Liaise with potential private sector stakeholders, such as buyers, aggregators, agro-processors, farmers’ organizations, input suppliers, financial institutions and other service providers to sensitize them and encourage their participation in the project
- Facilitate and manage inter-institutional collaboration with relevant government agencies, donor agencies, financial institutions, private sector and NGOs to facilitate greater project effectiveness and efficiency
- Prepare quarterly project implementation progress reports

- Organize and coordinate World Bank Missions and responses to Aide Memoires
- Authorize requisition orders for operational costs
- Facilitate proactive and ongoing communication and publicity regarding project implementation
- Coordinate project monitoring and evaluation

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: [www.gov.vc](http://www.gov.vc) and can be obtained at the address given below.

The **Ministry of Finance, Economic Planning, Sustainable Development and Information Technology** now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The minimum qualification requirements are as follows:

**A. Education**

- A minimum of a Bsc, or equivalent degree, in Agriculture, Agri-Business, Marketing, Project Management or a related field, is required but a Msc. is desirable

**B. Experience**

- At least 8 years of experience in managing agricultural development activities including agribusiness and marketing of agricultural commodities
- At least 3 years project management experience, preferably in projects financed by bi-lateral or multi-lateral donors
- Experience working in the agricultural sector in the CARICOM
- Experience mobilizing and working with value chain stakeholders on common projects, including building collaborative partnerships and public-private partnerships
- Experience in leading, team building and supervision of staff

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016

("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

An Individual Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 9:00am to 3:30pm.

Expressions of interest **must be delivered in a written form** to the address below **(in person, by mail or by e-mail)** by **26<sup>th</sup>, January, 2017**.

Attn: Ms. Laura Anthony Browne  
Ministry of Finance, Economic Planning, Sustainable Development and Information  
Technology  
1<sup>st</sup> Floor, Administrative Building  
Kingstown, Saint Vincent and the Grenadines  
Tel.: 784-457-1746 / 784-457-2182  
Email: [cenplan@svgcpd.com](mailto:cenplan@svgcpd.com) [medwardsjohn@svgcpd.com](mailto:medwardsjohn@svgcpd.com) [scstewart@svgcpd.com](mailto:scstewart@svgcpd.com)  
[ssutherland@svgcpd.com](mailto:ssutherland@svgcpd.com) [edfpmcu@svgcpd.com](mailto:edfpmcu@svgcpd.com)