

CARIBBEAN REGIONAL COMMUNICATIONS INFRASTRUCTURE PROJECT

Request for Statement of Capability for the position of Monitoring and Evaluation Specialist

Background

The Government of Grenada has entered into a Financing Agreement with the International Development Association (IDA) the proceeds of which will be allocated towards the financing of the Caribbean Regional Communications Infrastructure Program which is aimed towards supporting the Government of Grenada and the other participating countries in the program to accelerate the deployment of critical regional infrastructure to foster regional economic development and growth through ICT.

The Government of Grenada intends to apply some of the proceeds of this Agreement towards recruiting the services of a consultant as part of the project team within the Ministry responsible for ICT to develop an ICT Skills Certification Program.

1. Objectives of the Assignment

The objective of this engagement is for a Monitoring and Evaluation (M&E) Specialist to provide technical assistance to CARCIP office in verifying baseline data with the goal of determining the relevance and suitability of the agreed indicators for the Project and making recommendations where applicable of more suitable indicators for the project.

Duration

The Consultancy Services of the M&E Specialist will be required for a period of six months with options for contract renewal.

Specific Responsibilities and Tasks

In particular, the Consultant will be responsible for the following:

Develop and agree with the CARCIP Coordinator on a comprehensive work plan detailing agreed steps for collection of data, timeframes and dates for each deliverable

- ***Development of Tools / Instruments for Monitoring and Evaluation***
- ***Field Work*** - Work with CARCIP Coordinator to prepare schedules for all field work including mapping out of a strategy and priorities for carrying out surveys etc for capturing data to determine revised indicators

- *Analysis and Dissemination of data collected*
- *Reporting – Preparation of reports for assessment by CARCIP Coordinator*

Qualifications and Skill Requirements

Bachelor's degree in Statistics or Operations Research, Economics Social Sciences, Management, Natural Sciences or related field with at least 2 years experience in data collection and analysis and reporting

1) Experience

- a) A minimum of three (3) years experience at the national or regional level in monitoring and evaluation including hands-on experience in design, monitoring and evaluation of development projects and establishing relationships among partners.

To ensure impartiality, the Consultant (including her/his home office, if any) must not in any way be affiliated with business entities that are currently providing or are seeking to provide goods or services to the project.

Interested eligible candidates must provide information indicating that they are qualified to perform the services and are invited to submit their CV (Curriculum Vitae), including employment records, description of similar assignments, experience in similar conditions, availability of appropriate skills, previous remunerations, etc.

Deadline for submission of applications is October 2, 2015 and should be sent to;

Project Coordinator
Project Coordination Unit
GCNA Building
Kirani James Boulevard
St. Georges Grenada
E-mail Address: pcugrenada@gmail.com; pc.carcip@gmail.com

A copy of the detailed Terms of Reference can be made available on request to the following:

1. Alice Bain (pc.carcip@gmail.com) or Tel: 440-7011