

## **Invitation for Bids (IFB)**

*Issuing date of the IFB November 3, 2014*

*Saint Lucia*

*Caribbean Regional Communications Infrastructure Program*

Credit No: **5117 – LC**

*Design, Supply and Installation of a Unified Communications System*

*SLU-CARCIP-ICB-G-UCS 01-14*

This Invitation for Bids seeks to procure an enterprise level Unified Communications (UC) Solution to be supplied, installed and configured at eight sites in Castries where key Government Offices are located. The system must be expandable / scalable to include all other offices of the Government of Saint Lucia at other locations both within and outside the island. This must include but is not restricted to all embassies and consulate offices in other friendly countries.

The solution shall deliver people-centric user and administrative experiences while supporting the full range of collaboration services including video, voice, Instant Messaging (IM) and presence, messaging and mobility on any third-party devices.

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on *March 15, 2013*.
2. Saint Lucia *has received* a *credit* from the *International Development Association* toward the cost of the Caribbean Regional Communications Infrastructure Program (CARCIP), and it intends to apply part of the proceeds of this *credit* to payments under the agreement(s) resulting from this IFB: *SLU-CARCIP-ICB-G-UCS 01-14*.
3. The *Ministry of the Public Service, Information and Broadcasting* serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for a *Unified Communications (UC) Solution to be supplied, installed and configured at eight sites in Castries where key Government Offices are located (This procurement activity includes supply of equipment, installation, training and technical support)*.
4. Bidding will be conducted using the International Competitive Bidding (ICB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, edition of the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, edition of January 2011, and is open to all Bidders eligible as defined in these Guidelines,<sup>5</sup> that meet the following minimum qualification criteria:

(a) ***Financial Capability***

The Bidder shall furnish documentary evidence that it meets the following financial requirement(s):

Minimum average annual turnover of US\$1,200,000.00 for the past two (2) years

If the bidder is a Joint Venture (JV), all members should jointly meet this requirement and the member in charge should have not less than 70% of the required average annual turnover.

(b) ***Technical Experience of the Supplier***

The Bidder must have successfully completed at least one (1) contract involving the supply, deployment and installation of IP Based telecommunications systems of similar functionality / technical characteristics and scope (ie. The supply of 600 IP Telephony devices installed /deployed at least at five (5) separate sites, including the provision of training and technical support).

If the bidder is a Joint Venture (JV), all members should jointly meet the above requirement and the member in charge should have at least one successfully completed similar contract during the last three years.

5. Interested eligible Bidders may obtain further information from the Project Coordination Unit, and inspect the bidding documents at the address given below (\*) from November 3, 2014 from 0900 hours (9:00am) to 1500 hours (3:00 pm) daily from Monday to Friday. A pre-bid meeting which potential bidders may attend will be held on *November 18, 2014*.
6. A complete set of the Bidding Documents in English may be purchased by interested bidders on the submission of a written Application to the Project Coordination Unit, and upon payment of a nonrefundable fee of Eastern Caribbean two hundred dollars (XCD200.00). The method of payment will be by certified cheque, or Bank transfer to Bank of Saint Lucia (Account # 901329789, Swift Code: bosllcl) payable to the Caribbean Regional Communications Infrastructure Project. The Bidding Documents will be sent by courier to interested bidders from abroad.
7. Bids shall be delivered to the address below (\*\*) on or before ***December 17, 2014*** at **12:00 noon. (1200 hours)** and shall be valid for a period of 105 *days* after bid submission. Late bids will be rejected. Bids will be opened in the presence of the bidder's representatives who choose to attend at *the address below (\*\*\*) on December 17, 2014, at 2:00 p.m. 1400 hours*. Electronic bidding will not be permitted. All bids must be accompanied by a Bid Security of US\$7,500.00, or an equivalent in a freely convertible currency.
8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded World Bank-financed contracts.
9. The address(es) referred to above are:

\*The Project Coordinator

Project Coordination Unit  
Caribbean Regional Communications Infrastructure Project  
Ministry of Finance, Economic Affairs, Planning and Social Security  
5<sup>th</sup> Floor, Conway Business Centre  
Waterfront, Castries, Saint Lucia  
Telephone: 758-468-5814/5  
Fax: 758-453-0417  
Email: [slupcu@gosl.gov.lc](mailto:slupcu@gosl.gov.lc)

\*\*The Secretary (Submission of Bids)  
Central Tenders Board  
Ministry of Finance  
2<sup>nd</sup> floor Financial Centre  
Bridge Street  
Castries, Saint Lucia

\*\*\*Meeting of the Central Tenders Board  
Central Tenders Board  
Ministry of Finance  
2<sup>nd</sup> floor Financial Centre  
Bridge Street  
Castries, Saint Lucia