



CALL FOR EXPRESSIONS OF INTEREST (EOI)

GOVERNMENT OF GRENADA – MINISTRY OF FINANCE

MARKET ACCESS AND RURAL ENTERPRISE DEVELOPMENT PROGRAMME

(MAREP)

CONSULTANCY SERVICES FOR CONDUCTING THE RESULTS IMPACT MANAGEMENT SYSTEMS (RIMS)

BASE LINE SURVEY

Terms of Reference (TOR)

1. BACKGROUND

The Market Access and Rural Enterprise Development Programme (MAREP) is a six year Programme (2011-2017) funded by the Government of Grenada (GOG), International Fund for Agricultural Development (IFAD), Caribbean Development Bank (CDB) and beneficiaries at an estimated cost of US\$8.5 million. The goal of MAREP is to improve the income of rural young unemployed or self-employed men, women and other vulnerable persons in 50 rural communities in Grenada and Carriacou,

In order for MAREP to achieve this goal, a number of strategies have been developed including a **Result and Impact Management System (RIMS) Baseline Survey**. This impact survey is necessary to measure progress, outputs, outcomes and impact throughout the duration of the project and to feed into the national policy framework on social and economic development as it relates to poverty reduction and the Millennium Development Goals.

MAREP is inviting **Expressions of Interest** from qualified individual consultants / consultancy firms who have expertise in socio-economic data collection and analysis and experience in anthropometry (measuring height and weighing of children 0-59 months) to conduct the RIMS Baseline Survey.

SCOPE OF WORK

Consistent with the goals of the GOG, IFAD and CDB, the consultant is responsible for:

- Recruiting and training eight (8) Enumerators and two (2) Supervisors to conduct the RIMS Survey according to IFAD's guidelines (**see website: www.ifad.org - click on operations tab, then results impact management systems link and measuring and reporting Third-level results**)
- Modifying (if necessary) Standardized Baseline Questionnaires according to MAREP's logical framework
- Acquiring necessary anthropometry equipment (scale and weight) to measure the height and weight of children 0-59 months
- Managing the data collection
- Overseeing the data entry
- Undertaking data analysis and prepare draft and final reports
- Any other details or requirements relevant to the assignment

SKILLS AND KNOWLEDGE OF CONSULTANT PROVIDER

The Consultant / Consultancy Firm personnel should possess:

- A Degree in Social Sciences or a related field from a recognised University
- At least five (5) years experience in development research
- At least five (5) years practical experience in conducting quantitative surveys with a background in rural development
- Specific experience in data and information analysis and report writing
- Excellent analytical and computer skills
- Candidates with a Post Graduate Degree and experience in United Nations Children Fund (UNICEF) Multiple Indicator Cluster Survey or a Demographic and Health Survey would have an advantage

2. LEVEL OF INPUT

The Consultant is expected to have a team of ten persons: Eight (8) Enumerators and two (2) Supervisors to collect and enter data into a suitable computer programme for analysis. The names of the 8 Enumerators and 2 Supervisors should be included in the proposal with their Curriculum Vitae (CV) and be submitted along with the consultant's CV to MAREP.

INSTITUTIONAL AND ORGANISATION ARRANGEMENTS

Interested Consultants / Firms are required to complete a Standardized Proposal according to GOG, IFAD and CDB guidelines. Interested Consultants can contact MAREP's office via phone or email at marepgrenada@gmail.com to access the Standardised Proposal including a detailed TOR. The proposal can also be uplifted from:

Market Access and Rural Enterprise Development Programme (MAREP)
GIDC Business Complex
Lower Main Street
Sauteurs
St. Patrick

Consultants interested in submitting proposals are invited to a meeting to guide the preparation of proposals. This meeting will be held on Monday **December 5, 2011** at 1pm at MAREP's Office at the aforementioned address.

The deadline for submission of Proposals is no later than 16 hours on **December 15, 2011** and can be sent or brought to MAREP's address above. For further information please call 473-442-0100 or 473-442-0105, or email marepgrenada@gmail.com