



VACANCY

GOVERNMENT OF GRENADA

Ministry of Finance, Planning, Economy, Energy & Cooperatives

Community and Youth Officer (CYO), MAREP

Stationed in Sauteurs, St. Patrick

Through financing agreements reached 2010 between the Government of Grenada (GOG), the International Fund for Agricultural Development of the United Nations (IFAD) and the Caribbean Development Bank (CDB), the Market Access and Rural Enterprise Development Programme (MAREP) has commenced.

The goal of MAREP is to contribute to the reduction of rural poverty and vulnerability of rural young unemployed or self-employed men and women in 50 rural communities in Grenada, Carriacou and Petite Martinique, over the next six (6) years.

Applications are invited from suitably qualified persons to fill the position of **Community and Youth Officer (CYO), MAREP**, stationed in Sauteurs, St. Patrick's, **WITH CONTINUOUS FIELD WORK IN ST. DAVID and PARTS OF ST. ANDREW.**

DUTIES AND RESPONSIBILITIES

Main objective of the post: To help rural organizations strengthen their organizational culture, membership, human and social capital, as well as financial sustainability; and to accompany interested young men and women in skills training followed by job placement or enterprise development.

SPECIFIC SCOPE OF WORK

1. The Community and Youth Officers' main activities are:
 - (a) Assist male and female leaders and members of rural organizations with identifying training needs and support for strengthening their organizations and achieving empowerment and equity;
 - (b) Implement life-skills and personal development training;
 - (c) Assist CBOs, Producers Groups, Associations and Cooperatives with organizational strengthening, membership, increase of their financial resources, and human capital building through practical training workshops and support, national and international exchange visits;
 - (d) Assist rural organisations to become officially registered;

- (e) Assist CBOs, Producers Groups, Associations and Cooperatives with the elaboration of Community Development or Organizations Strategic Plans and the building of social capital and strengthening of their network of strategic alliances through amongst other the organization of “Round Table Negotiations”;
- (f) Identify in targeted communities those interested in skills and vocational training and accompany them through the process;
- (g) Identify needs for lifelong learning;
- (h) Together with the service provider, follow-up on job placement;
- (i) Implement personalized training programmes, workshops etc. for the strengthening of Community based organizations, Community based producers groups, and Producers Associations and/or Cooperatives;
- (j) Provide support to service providers on specialized topics such as, responsible fatherhood, HIV/AIDS, teenage pregnancy, violence, drug and alcohol abuse
- (k) Assist CBOs with the identification and implementation of the youth motivational programme;
- (l) Assist rural organizations with the implementation of gender equity tool, and help them identify and implement affirmative action’s;
- (m) Assist rural organisations so they can present proposals for support to co-financing their plan to the RIF, either the productive, social or enterprise investment windows;
- (n) Accompany and train rural organisations in the various aspects required for Direct Implementation by Beneficiaries, and the administration of Funds.

REQUIREMENTS

Candidates must present a clear and demonstrated understanding of; interest in; commitment to and experience with the development of rural organizations (women’s groups, youth groups, farmers / producers groups and associations, cooperatives), specific to the Caribbean and Grenada.

QUALIFICATIONS and EXPERIENCE

Candidates must possess a minimum of “A” level / Associate degree / undergraduate degree or other verifiable combination of “O” level and other certificated training and related qualifications in the social sciences, or related to youth / social / community development, business and entrepreneurship development, marketing or related fields and a minimum of at least 1 to 3 years hands-on experience with rural organizational strengthening, rural empowerment, community development, participatory methodologies, applied and practical training methodologies, working with rural youth, and gender equity. A successful work experience in previous or similar projects is an asset.

SKILLS and PERSONAL QUALITIES (necessary)

- Good interpersonal / social and communication capabilities (including excellent verbal and written communication skills)
- Conflict resolution / problem solving attitude and approach

- Energetic, patient, results driven personality
- Willing and prepared to work outside of the formal working hours and days
- Possess basic computer skills and experience such as Microsoft Office (Word, Excel, PowerPoint)

ACCOUNTABILITY

The CYO will be responsible and accountable to the Human and Social Capacity Building Specialist (HCBS) and through the HCBS to the Programme Manager for the proper and efficient performance of her/his duties. The CYO will also coordinate with the Gender and Youth Specialist in the execution of his/her duties.

SALARY

Salary commensurate with qualifications and experience

DURATION: 6 years, with two (2) years contract renewable based upon performance

Interested persons should submit **two letters** of application and resume to be received on or before **4 P.M. Monday November 14, 2011 to:**

**Programme Manager
P.O. Box 2972
MAREP
Programme Management Unit
Lower Main Street,
Sauteurs
St. Patrick**

**Chairman
MAREP Programme Steering Committee
Ministry of Finance
Financial Complex
Carenage
St. George's**

Applications may also be submitted by email to: financegrenada@gmail.com / marepgrenada@gmail.com

Only shortlisted candidates will be contacted!!!