



# GOVERNMENT OF GRENADA

## JOB OPPORTUNITY

### IT Technician

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The Ministry of Finance, Inland Revenue Division is seeking applications for the vacant position of IT Technician. The IT Technician reports directly to the Assistant Comptroller and is an integral part of the IT Team.

#### **Post Objective:**

- To carry out all tasks related to the proper functioning of the network, hardware and software including computers, printers and intranet.

#### **Essential Duties and Responsibilities of the position**

- a) Maintenance of all SIGTAS hardware and software.
- b) Maintenance of IRD/VAT LAN and Intranet.
- c) Any other related duties that may be assigned from time to time.

#### **Special Features of the Job:**

- Confidentiality
- Be meticulous and attentive to follow up on task
- Need to pay attention to detail
- Unusual working hours

#### **Qualifications required:**

Applicants should possess the following:

- Certificate in computer science or equivalent
- A+; Network plus
- Good working knowledge of computers

#### **Competencies/Skills required**

- Good interpersonal skills
- Good communications skills

Salary: Negotiable and commensurate with qualifications and experience.

All applications should be addressed to:

*Comptroller  
Inland Revenue Division  
Ministry of Finance  
Carenage  
St. George's*

**Closing date: July 3<sup>rd</sup> 2010**